March 16, 2020

Good morning! I hope everyone is socially distancing themselves, and doing well.

At this time, we do not believe any non-management certificated staff are required to report to work today or any other day during the school closure. Frankly, no one from the DO has discussed this with us. This is obviously a problem because there are many uncertainties, and clear communication with CVTA would help tremendously in this situation.

We do have a meeting scheduled Tuesday at 2 p.m. to discuss what will be expected of certificated employees during the closure. But as of right now, you can assume you are not required to report to work at least today and tomorrow. After the meeting we will send out an update. (Please note, I am unable to respond to individual emails or texts regarding issues that pertain to the entire membership. We have over 900 members, so any details we have will be sent to everyone.)

**Online Voting Begins Today - yes, this is still taking place**
Those of you who have a personal email address on file with CVTA will receive an email today with a link to vote for CTA State Council Rep and Alternate (check your junk mail, please, before contacting us to say you didn't receive the email. The email will come from "Coachella Valley Teachers Association.").

Online voting closes on Friday, March 20th, at 4:30 p.m. Paper ballots will be available in the CVTA office on Friday, March 20th, between 2:30 p.m and 4:30 p.m. for those of you unable to vote online.
Please note, there will not be an election for NEA RA delegates, as only 3 people were nominated, and we can send up to 6 people. The election guidelines allow for the ballot to be waived in this case. Representing us in Atlanta this summer will be Melissa Mora, Monica Martinez, and Doreen Vicario-Morales. Congratulations!

**Contractual Issues Happening Right Now**

Here are the things we are working on:

- **Grievances** need to start at the informal level. This means that you have a conversation with your immediate supervisor, whether face to face or via email, in order to give them the opportunity to remedy the situation. It is important that you actually state, "This is my informal grievance." This will begin the timeline, and will ensure your administrator understands that there is a timeline to follow. Sample grievance forms can be found on our website at [www.mycvta.org](http://www.mycvta.org) under Documents. The Uniform Complaint Form and the Williams Complaint Form can be found there as well.

**Here are some important dates to keep in mind:**

- **March 16th** - Online voting begins for CTA State Council
- **March 18th** - Bargaining Day - wear your CVTA shirts CANCELLED
- **March 18th** - California Casualty visit to JK CANCELLED
- **March 20th** - Online voting closes at 4:30 p.m.
- **March 20th** - Paper ballots available in the CVTA office between 2:30 and 4:30 p.m.
- **March 23rd** - PD Day (non-student day) CANCELLED
- **March 23rd** - California Casualty visit to AE CANCELLED
- **March 25th** - Bargaining Day - wear your CVTA shirts CANCELLED
- **March 25th** - California Casualty visit to VDS CANCELLED
- **March 26th** - CVUSD School Board Meeting, 5:30 p.m. @ DO UNSURE
- **March 31st** - California Casualty visit to WS CANCELLED